



Interprofessional
GLOBAL

Global Confederation *for*
Interprofessional Education
& Collaborative Practice

Guidelines for hosting the All Together Better Health Conference in 2022

This document provides a brief background on Interprofessional.Global, its biennial All Together Better Health (ATBH) conference, as well as brief guidelines for conference hosts.

Interprofessional.Global invites interested institutions or organisations to register an expression of interest in hosting the ATBH Conference. Due to the necessity to reserve conference accommodation well in advance, the **deadline for the initial expression of interest is 30 April 2020**.

Interprofessional.Global

Interprofessional.Global is the Global Confederation for Interprofessional Education and Collaborative Practice representing affiliated established and emerging regional partner networks and special interest groups. We aspire to engage health and social care professions, administrators, educators, researchers and students, with an interest in interprofessional education and collaborative practice (IPECP), to serve as agents of change in providing global leadership to advocate for, collaborate on, promote, develop, and research IPECP innovation.

Interprofessional.Global facilitates collaboration between its affiliated IPECP networks, fostering relationships with other like-minded organisations. We welcome and support new networks who share the same vision, mission and values.

Interprofessional.Global activities include academic and workforce development, data collection and analysis, and informing policy. Our mandate spans the continuum from undergraduate and postgraduate education through to continuing professional development and collaborative practice.

Interprofessional.Global selects institutions to host All Together Better Health (ATBH) conferences, oversees the work of local planning committees and monitors programme implementation to ensure a quality conference that aligns with our mission, vision and values.

www.interprofessional.global

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What is the ATBH conference?

The ATBH conference provides a forum for the growing number of national and transnational IPECP regional networks to share their work, to learn 'with, from and about' each other, debate strategies and make plans to promote IPECP globally. ATBH conferences are driven by the conviction that by learning together we improve working together to effect change, enhance care quality, ensure safety and optimise deployment of human resources. Since our first ATBH in 1997, delegate numbers have consistently increased, as has the involvement of students and service users. The conference content demonstrates the steady growth of IPECP in terms of evidence base and significance to health and social care services.

Conferences to date have typically been hosted in university settings. Conference participants typically include health and social care service users, students, educators, practitioners and researchers, as well as representatives from affiliated IPECP networks, special interest groups (e.g. WHO and non-governmental organisations).

ATBH conferences are characterised by their inclusiveness and their comradery. The participation of many different countries and cultures is greatly valued.

Dates

ATBH conference

The ATBH conference usually takes place during September or October, depending on the local situation. The conference usually lasts 3 days.

Interprofessional.Global Partnership meeting

A three- to four-day pre-conference meeting takes place where the working groups of Interprofessional.Global are invited to strengthen the partnership, develop consensus-based goals, and form working groups around identified priorities.

Program

The purpose of the conference is to offer opportunities for the global interprofessional community to learn with, from and about each other, to celebrate successes, and reflect on what did not work and other challenges. Consequently, the format is designed to promote interactive conversations and foster learning. Formats could include a traditional, a flipped or a hybrid conference model:

Traditional conference format

Plenaries and keynotes: These will be limited. Topics must be of general interest or concern.

Parallel podium sessions: A range of topics will be offered to encourage the academic conversation through oral presentations.

Student session: Students will be able to share what they do to collaborate interprofessionally as agents of change.

Posters: Displayed on boards in smaller rooms for poster sessions moderated to discover the similarities and differences in poster content. Summaries of the poster session will be presented in a plenary session.

Working group sessions: Following the Partnership Development Meeting hosted before the conference, each working group of Interprofessional.Global is provided an opportunity to host a session to promote the plans of the working group, to report on progress made and to invite new collaborators to join.

In-conference workshops: Attendees are invited to submit abstracts for interactive, hands-on workshops in IPECP

Pre-conference workshops: a range of full-day and half-day workshops on the day immediately preceding the start of the conference. The themes are determined by Interprofessional.Global in collaboration with the local organising committee.

Exhibits: Regional networks and special interest groups will have booths/tables/posters to promote their work. Commercial exhibitors will also be invited to set up booths as a means of defraying ATBH costs.

Flipped conference format

This format supports an informal and inclusive conference; all participants will be participating on equal terms. The symposium will have input of people from a range of professional backgrounds with interprofessional education and collaborative practice experience in their fields. Participants will be asked to contribute to the development of the programme in advance of the conference, so that the event will meet participant expectations and needs. Participants will be asked to complete a survey on their expectations, what they would like to share and learn.

Everyone will be invited to submit a poster, choosing from 3 templates: peer-reviewed research, show-and-tell, or conceptual. The posters will be divided into topics. A book of posters and stimulus papers will be prepared ahead of the conference.

The first day of the event may focus on IPECP education. Other topics will be generated by the participants in advance, and breakout groups formed dynamically based on interest and relevance.

During the conference at a plenary session, facilitator(s) for each topic group will provide a short summary of the topic as well as the questions posted beforehand. Breakaway groups will discuss the stimulus paper, informed by the posters related to the topic, and add to it. The group will generate a summary as a tangible output from the conversation. A "Jigsaw exercise", to obtain input from other small groups on the topic, can follow to finalise a summary and feedback on the topic to the plenary. Presentation by breakout group facilitators and panel discussion can conclude parallel topic groups discussions. Posters will be generated during the event documenting the ideas and discussions, which can form the bases of a report/book/special edition of a journal following the conference.

Social programme

The social programme usually consists of:

- *Opening ceremony/reception:* A brief, formal opening of the conference with short speeches followed by a reception attended by participants and accompanying persons (included in the cost of the registration fee)
- *Conference dinner:* for participants and accompanying persons, chosen to reflect the local culture or special features of the location (additional charge).

Abstract submissions and registration

The opening date for abstract submissions should be in sufficient advance to allow those authors with accepted abstracts the opportunity to take advantage of the early bird registration deadline. Hosts should aim for an opening conference registration date 8 months in advance of the first conference day and an early bird registration deadline 5 months in advance of the first conference day.

Interprofessional.Global awards

Interprofessional.Global initiates and support the nominations for awards to be presented at the ATBH conference.

Host bid selection

Interprofessional.Global invites interested institutions or organisations to register an expression of interest in hosting the 2022 ATBH Conference. Due to the necessity to reserve conference accommodation well in advance, the deadline for the initial expression of interest is 30 April 2020.

The host bid should contain at a minimum the following information:

- **Host institution:** The proposal should come from an institution representing health and social care educators and/or providers. The proposal must have the support of the head of the institution, and preferably be supported by a regional network affiliated with Interprofessional.Global. The institution must demonstrate capacity to organise a large international conference.
- **Host coordinator/lead:** A named individual (who may later become the chairperson of the local organising committee) should assume responsibility for communicating with the Interprofessional.Global Facilitation team over matters relating to the proposal.
- **Conference Venue:** The proposal should identify the location of the conference sessions and pre-conference workshops; availability and approximate cost of hotel accommodation in the vicinity of the conference venue; suggested venues for the opening and closing ceremonies and social events; and the proximity to transport.
- **Conference preliminary budget** including costs for venue, accommodation, invited speakers, social events, professional conference organisers/planners, and preliminary registration fees. Sponsors have to be enrolled early to support the expenses.
- **Plans for website content.** The host will announce the next ATBH conference at the closing session of ATBH. The Interprofessional.Global website and its social media outlets will serve as the platform for each ATBH conference. The host institutions will be responsible for content.
- **Partnership development meeting, venue:** suggested venue and accommodation for ±60 people for a 3-4-day partnership development meeting.
- **Partnership development meeting, preliminary budget:** The cost for the pre-conference partnership development meeting should be separate from the Conference budget.

The proposal should comprise 10-15 pages.

Upload your proposal as one PDF document here: <https://interprofessional.global/atbh2022/>

Interprofessional.Global reviews proposals at the Interprofessional.Global representative meetings. The host is selected based on its ability to meet the objectives of Interprofessional.Global, the quality of the application, and the host's capacity to plan and deliver a memorable and informative ATBH conference. Ideally, over time, various regions of the world should be afforded the opportunity to host a conference.

After a bid is accepted, the theme, subthemes and final dates are decided. The selected host will be given the opportunity to announce the upcoming ATBH conference at the closing ceremony of the ATBH conference.

Conference Management

The Academic Workforce Development Working Group of Interprofessional.global is responsible, in close collaboration with the local organising committee, to determine the format and theme of a conference, as well as to compile the programme.

The host must appoint the following Working Groups/committees

- Conference Steering Committee, led by the local host, and include a representative of Interprofessional.Global's facilitation Team and its Academic Workforce Development Working Groups
- Program and Scientific committee constituting members from Interprofessional.Global and local host.
- Conference Communication team collaborating with the Communication working group of Interprofessional.Global.
- Local organising committee.